

Heartland SEP

Volunteer Staff Recommendation Form



OFFICE USE ONLY

Date Rec'd _____

Mail completed form to: **Linda Holmes, PO Box 46, Woodhull, IL 61490**
 Phone: 309-334-2500 Email: moms727@divcominc.net

Applicant: Please print two (2) copies of this form. Give them to two (2) **responsible adults** who are **not related to you**, but are knowledgeable of your ability to work with youth, in ministry, and in the specific area(s) for which you are applying. One may be your Pastor **if not related to you**.

Reference/Pastor: Please complete this form and mail it directly to Linda Holmes **ASAP** – (DO NOT RETURN TO APPLICANT)

Applicant Information (Applicant, please complete only this section) PLEASE PRINT

First Name _____ Last Name _____
 Email Address _____ Contact Phone (____) _____

Reference Information PLEASE PRINT

Serious consideration will be given to your evaluation of the applicant's character, experience and aptitude for camp counseling and/or a staff position at Heartland SEP. Your responses will be held in strict confidence. If you have any questions, please feel free to email or call moms727@winco.net or 309-334-2500. Your prompt attention to completing and returning this form is greatly appreciated.

First Name _____ Last Name _____
 Home Phone (____) _____ Work Phone (____) _____ Cell Phone (____) _____
 Email Address _____

Your relationship to the applicant (e.g. pastor, friend, manager) _____ How long have you known the applicant? _____
 Number of years/months the applicant has been a follower of Jesus: _____ Is the applicant active in his/her church? Yes No

Rank the following attributes on a scale of 1 to 5 (circle): 1 – poor 2 – minimal 3 – average 4 – very good 5 - outstanding

Spiritual Life	1 2 3 4 5	Servant Life	1 2 3 4 5	Response to Authority	1 2 3 4 5
Adaptability	1 2 3 4 5	Humility	1 2 3 4 5	Maturity	1 2 3 4 5
Initiative	1 2 3 4 5	Dependability	1 2 3 4 5	Leadership Ability	1 2 3 4 5
Flexibility	1 2 3 4 5	Teamwork/Cooperation	1 2 3 4 5	Decision Making Ability	1 2 3 4 5
Emotional Stability	1 2 3 4 5	Rapport with Youth	1 2 3 4 5	Interpersonal Skills	1 2 3 4 5

Answer the following to the best of your knowledge:

Have you ever had any reason to question the applicant's morals? Yes No
 If yes, please explain _____

Do you feel the applicant is qualified for a position working with youth? Yes No
 If no, please explain _____

What is the greatest strength of the applicant? _____

What is one area you would encourage the applicant to grown in? _____

Is there any additional information that would be helpful to Heartland SEP in considering the applicant for a staff position? (use back of form if needed)

On the basis of the above information, the applicant is:

strongly recommended recommended recommended with reservation not recommended

Signature _____ Date Signed _____